



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, September 11, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor

Brian Holtzclaw, Mayor Pro Tem

Vince Cavaleri, Councilmember

Mike Todd, Councilmember

Mark Bond, Councilmember

Jared Mead, Councilmember

John Steckler, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

- A. There were no comments from the audience.

PRESENTATIONS

- B. Design Review Board Appointments

With consent of the Council, appointments will be made at the September 25 Council meeting.

- C. Great Garden Awards

Interim City Manager Bob Stowe introduced Councilmember Steckler, the Council representative to the Art & Beautification Board, who presented a slideshow highlighting the City's Great Garden Award winners that exhibited great design, creativity, diversity and overall beauty.

NEW BUSINESS

D. Chamber of Commerce Agreement for Community Services

Interim City Manager Bob Stowe clarified that the Mill Creek Business Association (MCBA) will not officially become the Mill Creek Chamber of Commerce until January 1, 2019 and requests the use of vacant space previously occupied by the Senior Center in City Hall North. City Manager Stowe explained how the value of having the Chamber in the space outweighs any potential rental income the City might receive with future occupants. Director of Communications & Marketing Joni Kirk introduced MCBA President Kevin Giboney and Vice President Heidi Butz and described how the partnership will help promote economic development and tourism. Council was provided with a copy of the updated [Agreement for Community Services](#).

Council engaged in discussion.

Mayor Pro Tem Holtzclaw made a motion to Authorize the City Manager to execute an Agreement for Community Services, including a lease agreement with the Mill Creek Chamber of Commerce to commence November 1, 2018, and ending on December 31, 2019. Councilmember Mead seconded the motion. The motion passed unanimously.

STUDY SESSION

E. Surface Water Capital Program Development Update

Director of Public Works & Development Services Gina Hortillosa reviewed Perteet's scope of work and schedule; and described factors when integrating the Surface Water Capital Program priorities. Director Hortillosa introduced Perteet consultant team Darrell Smith, Kern McGee and Brian Caferro. Mr. Smith presented a PowerPoint summary of work performed, pipe repairs identified, failure categories/grading systems, pipe fault locations, potential impacts, examples of storm pipe failures, repair options, prioritization criteria, recommendations, and next steps.

Director Hortillosa reviewed important outcomes from the Perteet study and next steps for the City's Surface Water Capital Program. Director Hortillosa briefed Council on an upcoming analysis of the City's Surface Water Utility Rate by FCS Group.

Council engaged in discussion with Perteet consultants.

NEW BUSINESS CONTINUED

F. Agreement Between Snohomish County and the City of Mill Creek for 35th Ave SE Reconstruction Project Funding

Director of Public Works & Development Services Gina Hortillosa explained the Snohomish County for a Small Capital Projects Partnership (SCPP) grant process, the source of County funding, and how the funds would be applied. Director Hortillosa also gave Council a brief update on the 35th Ave SE Reconstruction Project.

Councilmember Cavaleri made a motion to authorize the City Manager to execute an Agreement with Snohomish County to receive up to \$50,000 for the purpose of helping the City of Mill Creek fund construction for the 35th Avenue

SE Reconstruction Project. Councilmember Steckler seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- G. Approval of Checks #58930 through #59144 and ACH Wire Transfers in the Amount of \$1,623,249.98
(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Cavaleri)
- H. Payroll and Benefit ACH Payments in the Amount of \$716,230.37
(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Cavaleri)
- I. City Council Meeting Minutes of July 24, 2018

Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS

J. Mayor/Council

Councilmember Todd thanked the Park & Recreation Board for touring City parks and making recommendations on projects to include in the CIP. Councilmember Todd would like further analysis of park shelter roofs before they are replaced.

K. City Manager

Interim City Manager Bob Stowe reviewed the Council Planning Schedule.

L. Staff

- Parks Tour Recap

AUDIENCE COMMUNICATION

- M. Barbara Heidel, a Mill Creek Resident, commented that she enjoyed the Hispanic Heritage Parade but wished there was more notice given to drive up attendance.

Wil Nelson, a Mill Creek Resident, expressed concern over a potential surface water utility rate increase. Mr. Nelson also commented on an article in the Mill Creek Beacon regarding the City Manager.

RECESS TO EXECUTIVE SESSION

(Confidential session of the Council)

- N. The meeting recessed to executive session at 7:37 p.m. for up to 20 minutes to discuss potential litigation pursuant to RCW 42.30.110(1)(i). City Attorney Scott Missall was present during the executive session.

No action was taken.

RECONVENE TO REGULAR SESSION

- O. The meeting reconvened to regular session at 7:55 p.m.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 7:55 p.m.


Pam Pruitt, Mayor


Gina Pfister, Acting City Clerk